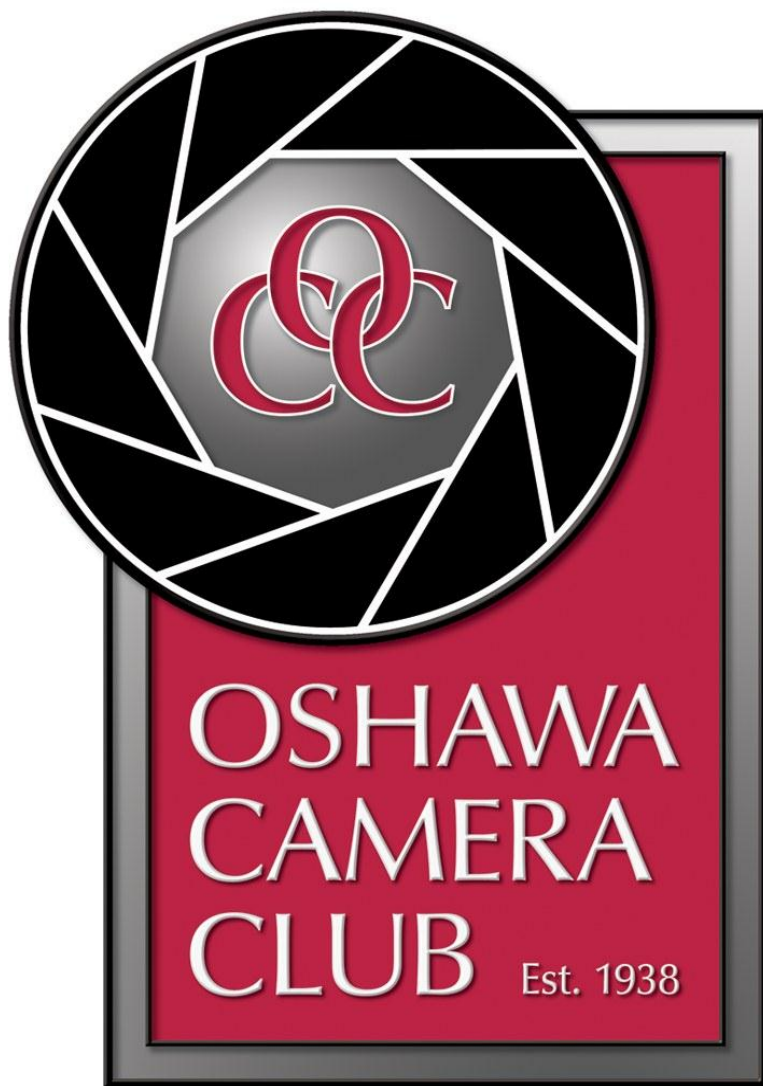


2011-2012

OCC Members' Handbook



*Serving
the Photographic
Community of
Durham Region*

TABLE OF CONTENTS

INTRODUCTION	1
MEETING PLACE AND TIMES	1
MEBERSHIP FEES	2
MEMBERSHIP IN OTHER ORGANIZATIONS.....	2
CLUB ACTIVITIES.....	3
MEETINGS AND SPEAKERS	3
OVERVIEW OF COMPETITIONS	4
CLUB OUTINGS AND WORKSHOPS	5
EXHIBITIONS	5
OTHER CLUB BENEFITS	6
OCC COMPETITIONS	8
DIVISIONS – DANCEY AND MILLER	8
SCORING AND COMMENTS	8
AWARDS	10
RULES OF ENTRY TO CLINICS.....	12
OWN WORK, TIMEFRAME AND NUMBER OF IMAGES.....	12
CATEGORIES	13
REQUIRED INFORMATION FOR FILES.....	13
OCC FILE NAMING CONVENTION AND FILE FORMAT.....	17
RULES OF ENTRY TO ANNUAL COMPETITION	20
NUMBER OF IMAGES	20
CATEGORIES	20
CATEGORY ID CODES	23
GTCCC AND OTHER COMPETITIONS	24
GTCC	24
OTHER COMPETITIONS.....	24
SUBMITTING ENTRIES ONLINE	24
LOGIN	24
UPLOADING YOUR CLINIC ENTRIES	24
ANNUAL CLUB COMPETITION SUBMISSIONS	31
APPENDICES	32
APPENDIX 1: HISTORY.....	33
APPENDIX 2: BY-LAWS.....	37
APPENDIX 3: 2010/2011 EXECUTIVE COMMITTEE CONTACTS.....	52

INTRODUCTION

Welcome to the Oshawa Camera Club (OCC). The OCC, founded in 1938, has a membership consisting of many fine photographers with a long history of success in local, national and international competitions. One of the significant benefits of membership is the opportunity to share experiences and to learn from like-minded, talented individuals. This handbook will assist you in a number of ways. It will:

- Describe the variety of club activities.
- Explain the OCC competitions, including rules of entry.
- Provide information on other competitions that you may want to enter.

A brief history of the OCC and a list of award winners throughout the years is in Appendix 1 and the OCC By-laws is in Appendix 2. A list of this year's Executive Committee, with contact information, is in Appendix 3.

We hope that you will take part in the programs and enjoy the activities available.

Meeting place and times

Where: The Woodview Club, 151 Cadillac Ave. N., Oshawa.
(West of Wilson, between King and Adelaide)

When: The second and fourth Wednesday of each month, from September to June.
Please see the current Club Program available on our Club Website for meeting and event schedule as they are subject to change.

Even though the club runs actively from September to June, there are Team and Social activities in July and August. You will be informed of these through email.

Times: Regular meetings begin at 7:30 pm and run until approximately 9:30 pm.
If a pre-meeting tutorial is scheduled, it runs from 6:15 pm until 7:15 pm.
Clinic Presentation run from 6:15 pm until 9:30 pm.

Membership fees

Member	\$55.00 Annually, starting in September
Associate Member*	\$35.00 Annually, starting in September
Honourary Member**	Lifetime Membership
Corporate Member***	Club Sponsor and/or Representative

** Note: an associate member cannot participate in the OCC's Clinics, Annual Club Competition , GTCCC's Annual Interclub Competition, or other Club competitions. They can participate in all other club activities such as Outings, Teams, Members' Night, Social events, Workshops, etc.*

*** An Honourary Membership is offered to select longterm members with approval from the Executive Committee. These members are exempt from annual fees. Currently we have two Honourary members - Fred Sewell and George Morrison.*

**** A Corporate Membership is offered to all our Club Sponsors at no cost. This entitles them to attend all our regular club meetings, however they cannot participate in Club Clinics or Competitions. Corporate Members are offered complimentary passes or tickets to various club events or socials in appreciation of donated products, prizes, gift cards and their support to the Club. Corporate Members also receive exposure through displays of posters, banners, on the Club Website and also in our "Focus" Club Newsletter.*

Membership in other organizations

The OCC is a member of the Greater Toronto Council of Camera Clubs (GTCCC), an organization of camera clubs in the Greater Toronto Area. At present, the GTCCC's member clubs range from Hamilton and Kitchener-Waterloo in the west, north to Barrie and east to Oshawa. Membership in the GTCCC has important benefits for the OCC including participation with other clubs in competitions, seminars and shared projects. Speakers and judges for OCC competitions are often drawn from GTCCC member clubs. The GTCCC website can be viewed at www.gtccc.ca.

CLUB ACTIVITIES

The OCC hosts a number of activities throughout the club year. This section provides a brief description of these activities and the schedule is listed in the annual program, which is available both in hardcopy and on the OCC website.

Meetings and speakers

Regular meetings

The OCC holds its meetings on the second and fourth Wednesday of each month, from September to May. While a portion of the evening is set aside to receive reports from the Executive Committee and to discuss matters of interest to the members, most of the time is reserved for guest speakers, competition results, team projects and audio visual shows. All of these are described more fully below. Refreshments are provided during intermission.

Pre-meeting tutorials

The OCC hosts a number of tutorials throughout the year. These are held prior to the regular club meetings and start at 6:15 pm. The tutorials are conducted by members or guests and the topics are indicated in the annual program.

Speakers and presentations

Each year, a number of speakers with special photographic interests or expertise are invited to speak at the meetings. These individuals provide fresh and unique perspectives and often demonstrate advanced photographic techniques.

Team projects

Team projects provide a forum for members to expand their photographic horizons, improve their presentation skills and encourage interaction with other members. If you would like to participate in a team project, make sure you tick off that box on the registration form or speak to the Special Projects Director.

Each team, coordinated by a team leader, photographs toward various topics and, ultimately, produces 2 or more digital photo essays (using ProShow Gold or Producer), each essay no more than three minutes and thirty seconds in length.

The Special Projects Director will assign one compulsory topic for all teams and each team may choose up to two additional topics.

Team presentations are made over two club meetings, scheduled in February and March. Some of these presentations may also be shown to the general public at the OCC's Spring Salon.

Members' Night

Members' Night is traditionally held on the last meeting before Christmas. Guests are invited to share in the evening and we ask that you bring light nibbles and refreshments.

On Members' Night, photographers are encouraged to share their photo essays (using ProShow Gold or Producer) on a theme of their choice, keeping the show to less than five minutes long. This is an interesting and entertaining evening covering a variety of subjects. Some of the presentations may also be shown to the public at the OCC's Spring Salon. Members may also provide framed or mounted prints for display during this special evening.

Overview of competitions

The OCC holds two types of competitions: Clinics and the Annual Competition. Four clinics are held throughout the year. Members may submit up to five images to each of the clinics, covering three categories: Nature, Pictorial, a Special Topic and a selected ACC category. These images are judged and scored by an independent panel of judges. Each image submitted is shown at a regular meeting, where the name of the photographer and the image's score is announced. Meetings in which the clinic results are announced are very popular with the members.

Points earned in the clinics and in the Annual Competition are totalled at the end of the club year and the photographer with the highest score is awarded the Photographer of the Year. See the section on OCC competitions below for more details.

OCC members are also encouraged to enter the GTCCC's Annual Interclub Competition, which encompasses various categories. Your GTCCC Rep will inform you of the rules, regulations and guidelines for entry.

The OCC has participated in various local and international competitions, with great success, and will continue to participate as the schedule allows. Entry fees are usually covered by the OCC, when we participate as a club. Details on these competitions will be made available to the members as they are announced.

Club outings and workshops

The OCC organizes a variety of interesting outings. These provide an opportunity to not only photograph in various locales within a day's travel of Durham Region, but also provide an opportunity to socialize with, and learn from, fellow members. If you have a suggestion for an interesting outing, please contact the Outings Director.

Workshops or other informative presentations may also be scheduled outside regular meetings. Topics such as composition, flash photography, macro photography, filters, portraiture, audio-visual shows and Photoshop techniques are examples of what may be considered for future workshops.

Exhibitions

Annual print exhibition

Each year, from May to October, an exhibit of members' prints is assembled and displayed in various locations across Durham Region, enabling members to present their work to the public.

The exhibition is assembled as follows. Early in the club year, members are invited to submit several 4" x 6" prints for consideration. Submitted images are reviewed by a panel of club members and 30 images are selected. The photographers whose images are selected are asked to print their image(s) no smaller than 8" x 10" or larger than 12" x 16".

The photographers are also asked to provide a matt of suitable size for their print (maximum 16" x 20") using Peterboro W510, W521, or equal, which is available from local art suppliers. The cost of the matt is at the photographer's expense. Framing is provided by the OCC.

Venues in the past have been the Oshawa Public Library, Scugog Shores Museum, Whitby Public Library, Ajax Public Library and Northview Public Library and Bowmanville Town Hall.

When the exhibition schedule is completed, the matted prints are removed from the frames and returned to the member.

Spring Salon

The Spring Salon, held on three consecutive nights in May, is the OCC's most popular event. The public is invited to view the 'best of the best' photos and photo essays of the year. The Print Exhibition is on display, as well as prints submitted for the Annual Competition.

Community involvement

The OCC often gives presentations to organizations throughout the area, responds to photographic requests and is involved in various community events, on a non-profit basis. Events in the past have included the Oshawa Peony Festival, Artists in the Garden and the Oshawa International Festival. Members are asked to help staff a tent or booth that displays the prints from the Annual Competition and the Print Exhibition.

Other Club benefits

Mentorship program

The mentorship program was introduced several years back as a means to acclimate, educate and encourage new members into the activities of the club and/or the basics of photography and retouching. Mentors are paired up with newcomers based on the use of common equipment and proximity to each other for convenience. This allows for one-on-one time for the newcomer to get any help that they may require.

Senior and experienced members of the club are encouraged to volunteer as mentors for people who wish to be mentored. You may indicate on the registration form whether you wish to participate in the mentorship program.

Note: The mentorship program is being reviewed and the handbook will be revised accordingly.

Annual banquet

We wind down the club year in style, with great company and an excellent dinner, and celebrate the accomplishments of our members at the Annual Club Banquet. Awards and certificates are handed out to the winners of the Annual Competition, Photographer of the Year, President's Award and the Rising Star Award. Tickets are available to all members and their spouses/partners at a very reasonable cost per person.

OCC Newsletter

The OCC Newsletter, introduced in 2009/2010, has been a resounding success. Driven by input from members, it is a valuable source of information and inspiration. Content includes information about equipment, techniques, software, travel, nature, outings as well as general Club news highlights. Members are encouraged to participate in the newsletter by submitting articles.

Club Sponsors are allocated space for announcements, advertising and company news.

The newsletter is emailed to members each month; past issues are available for download from the Club website.

OCC COMPETITIONS

The OCC holds two types of competitions: clinics and the annual club competition. The rules and guidelines for submitting images to both the clinics and the annual club completion are detailed in separate chapters. This chapter outlines the judging and scoring process and lists the awards available.

Aside from the competitive element, the essential benefit of participating in the clinics is to learn how to improve your photographic skills from the judges' comments and critiques on your images as well as other members' work.

Divisions – Dancey and Miller

For purposes of competition, members are divided into two divisions: Dancey and Miller. New members are automatically placed in the Dancey division and graduate to Miller upon accumulation of the required number of points and honourable mentions during a club year. Points do not accumulate over a number of years.

At the end of the club year, members who have earned 400 points and eight honourable mentions from the four clinics move from the Dancey to the Miller division.

Points earned in the Annual Competition are not included in calculating the division rank.

Scoring and comments

Images submitted to the Clinics and Annual Competition are evaluated and commented upon by three GTCCC qualified judges who are present at the same time and place. All images are presented anonymously — neither the member's identity or division is revealed to the judges.

Comments

All images are scored, however, because of the sheer volume of entries, not all receive comments. The judges may provide comments on any entry, but are required to comment when the difference between the high and low score for an image is 3 points or higher. Judges' comments are noted on the entry form submitted by the member.

Points

Each judge scores an image to a maximum of 10 points. In theory, the image should receive 3 points for impact, 3 points for composition and 3 points for technical skill. One point may be awarded, at a judge's discretion, for an outstanding image. An image of 'standard value' is awarded 6 points by each judge.

Members should be aware that the judges consider the following three main areas when evaluating and grading an image:

Impact	Does the image get and hold your attention through subject matter, creativity and/or originality?
Composition	Is the image compositionally well balanced? Does the image stand on its own and appear cohesive? Does the image demonstrate traditional composition techniques - Golden Mean, Rule of Thirds, symmetry, negative/positive space?
Technical skill	Does the image demonstrate a well executed skill or technique? At minimum, the image should demonstrate the photographer's skill at achieving crisp focus and good exposure, as well as excellent post-processing technique and retouching.

Tips

A few things to keep in mind when processing your image:

- *Horizons for landscapes and scenery should be level.*
- *Minimize keystone in architectural subjects.*
- *Match colour balance to subject and lighting.*
- *Avoid a busy image.*
- *Avoid over-work and over-compression of jpegs to minimize artefacts.*
- *Watch out for hot spots in the image.*
- *Remove dust spots.*

Honourable mention

To achieve an honourable mention, an image must achieve a minimum score of:

Dancey Division: 21 points

Miller Division: 24 points

Disqualification

Images that do not meet entry guidelines risk disqualification. This is at the judges' discretion and the reason must be agreed to by all three judges. Rules of entry are presented in the next chapter.

Also, the Competitions Director may pre-screen all entries and eliminate any that do not conform to the guidelines. The Competitions Director may also disqualify entries with acknowledgement from one other Executive Committee member, if the reasons for disqualification are questionable.

Awards

Clinic awards

Awards are presented at each clinic for the best image in each of the categories: Nature, Pictorial and Special Topic. When determining the best images for clinics, ties are not broken. Therefore two or more images may be awarded the best image designation in the same category.

Photographer of the Year and other awards

The *Photographer of the Year Award* is presented to the member who has earned the highest total number of points in the four clinics and the Annual Competition.

The *Rising Star Award* is presented to the member in the Dancey division who has earned the highest total number of points in the four clinics and the Annual Competition.

The following table lists the awards available for each category in the Dancey and Miller divisions:

	Division	Award	Criteria
Nature and Pictorial Awards	Dancey	Dancey	Best Pictorial Image
		Jury and Lovell	Runner-up Pictorial Image
		Laird	Best Nature General Image
		OCC Certificate	Runner-up Nature General Image
		Laird	Best Nature Zoology Image
	Miller	OCC Certificate	Runner-up Nature Zoology Image
		McKinstry	Best Pictorial Image
		Karn	Runner-up Pictorial Image
		Davies	Best Nature Image (excluding Zoology)
		Tozer	Runner-up Nature Image (excluding Zoology)
Special Topics Awards	Dancey	Miller	Best Image--Canadian Landscape or Seascape
		OCC Certificate	Runner-up--Canadian Landscape or Seascape
		Pratt	Best Portrait of a Human Being
	Miller	OCC Certificate	Runner-up Portrait of a Human Being
		Pringle	Best Image of an Architectural Subject
		OCC Certificate	Runner-up Image of an Architectural Subject
		Worfolk	Best Contemporary Image
		OCC Certificate	Runner up Contemporary Image
Print Awards	Dancey/Miller	OCC Certificate	Best Colour Print
		OCC Certificate	Runner-up Colour Print
		Cooper	Best Black and White Print
		OCC Certificate	Runner-up Black and White Print
OCC Best in Show	All Divisions	OCC Certificate	Highest Scoring Image
OCC ACC Winner	All Divisions	OCC Certificate	Highest Total Score of the Competition

RULES OF ENTRY TO CLINICS

As the OCC is a member of the GTCCC, we adopt competition standards as stipulated by the GTCCC. However, we have modified certain rules to meet our Club's need and Clinic and competition judges follow those rules and any entry that does not conform risks a low score or disqualification.

Please note that submissions will not be considered for judging if the entries, file structure or format do not conform to the stated standards. However the OCC Naming Convention must be maintained on your uploaded entries so they can be sorted properly.

Own work, timeframe and number of images

Own work

The entrant must have taken the original image, regardless of whether the original medium was digital, film or alternate medium. All image elements and digital manipulation must be the work of the submitting entrant.

Original images made in workshops or team projects, without significant ownership by the entrant, may be disqualified from the competition (e.g. model lighting and positioning must have been directed by the maker and not another photographer or instructor).

Non-owned or copyrighted material taken from publications, the internet or stock photo sites are not acceptable. This includes photographs of artwork created by third parties.

Timeframe

There is no time frame limit on photographic images used for entries as long as all images are produced by the entrant.

Number of images

A maximum of five images may be entered in each clinic.

No more than three images may be entered in any one of the four categories: Nature, Pictorial a Special Topic and a selected ACC category.

Categories

Nature

Nature photography depicts subjects found in nature such as animals, birds, plants, geology and phenomena not produced by man. The primary objective of this category is to depict an accurate record of the subject in its natural environment

'Hand of Man' Minimal evidence of the *Hand of Man* and man's specialized environment is permitted. Allowance is made for natural adaptation to a man made environment, but the focus and emphasis is to be on the subject. *Hand of Man* elements should not detract from the main subject. (Tip: minimize the *Hand of Man* by the angle of your shot or throwing it out of focus).

Some examples of acceptable instances of *Hand of Man* in a nature image:

- Appearance of a building in an image of a barn swallow or a barn owl is acceptable as long as the human element is kept to a minimum and the main focus is on the bird.
- A bee or other insect on a cultivated plant is acceptable as long as the focus is on the insect and not the plant.

Plants Photographs of cultivated plants, domesticated and/or obviously controlled specimens, mounted specimens and museum items are ineligible.

Animals and insects in zoos and conservatories Zoo and game farm specimens, butterfly conservatory specimens etc. are acceptable if there is NO visible evidence of the *Hand of Man* in the photograph.

There should be no sign that the subject is in captivity i.e. tags, tethers, cages, fences, leashes or any other form of constraint. The subject should appear to be able to leave at will.

Note: Images of zoology subjects with scientific bands are acceptable.

- Digital Realism** Digital images in Nature Photography must follow the definition of Digital Realism. Ensuring an accurate record of the subject should be the primary objective. General correction is permitted in terms of resizing, cropping, selective lightening or darkening and restoration of original colour of the scene. No special effect filters can be applied. Any sharpening must appear natural.
- Minor manipulation** Any manipulation or modification of the image must be limited to minor adjustments and must not alter the essence of the original. Minor manipulation or modification, in terms of cloning or retouching, is permitted as long as the final result appears natural. Minor manipulation would constitute dust spot removal, minimal cloning and minimal touch-ups, when adding or deleting minor elements. Images may be disqualified if there is evidence of major alteration or manipulation of the image.
- HDR** The use of HDR techniques is acceptable for nature images as this technique falls under the allowed selective lightening and darkening technique; however, the final result must appear natural. Over processed HDR images or artistic HDR images are not acceptable as nature images.
- Blurred water** Blurred water in nature landscape images, due to slow shutter speeds, is acceptable.
- Monochrome** Desaturated images are allowed in the Nature category. This refers to images that contained colour information when taken, but the colour was subsequently removed through desaturation or other similar processes to become a monochrome or black and white image.
- Discrepancies** If there is a tie between images or if the extent of the retouching is questionable, the maker may be asked to show the original RAW image for comparison. A RAW image can be viewed as a digital negative, the contents of the image cannot be edited or changed (hence the requirement to

convert a RAW image to another format in order to edit it). A JPEG image on the other hand can be edited directly. Hence there is no way to determine if a JPEG image is an original image or one that has been edited. Also, the EXIF data written to the JPEG image by the camera can also be edited, changed or removed entirely.

- Honour system** It is understood that all images entered in the Nature category are on an honour system and it is the maker's responsibility to abide by the morals and principals of the club.
- Story-telling** The inclusion of a story-telling element in nature images is strongly encouraged.
- Respect for wildlife** Good manners and a true respect for nature and all wildlife must be the paramount objective of any photographer. Close-up photography of nests of newly born birds and mammals is to be avoided as the process disturbs the nesting area and usually puts the young animals at risk. Shooting from a distance via a long telephoto lens is recommended for this type of photography.
- The use of flash to photograph nesting birds or birds with brood or other baby mammals is frowned upon by judges and may result in lower scores..
- Naming convention** The name of the nature image should be appropriate to the subject. Only the common name or scientific name of the subject is allowed.
- Note: Use of a descriptive or 'cute' title will disqualify the image.

Pictorial

In contrast to the Nature category, no subject or contextual limitation is placed on Pictorial images. Pictorial images may be digitally altered; however, all digital manipulation or modification of the image must be done by the member.

Note that the entrant must enter images which qualify as 'nature' in the Nature category. If a landscape image tells a nature story, then the image can be placed in the Nature category. If it is just a landscape image, it should go into the Pictorial category. Nature-like images can be entered in Pictorial if there is obvious evidence of manipulation e.g. abstract effect, filters, plug-ins or crude and unnatural composites.

In the Pictorial category, you may use an appropriate title that suits the subject.

Special Topic

A Special Topic is identified for each clinic and listed in the annual program. Recent topics have included: hot, bridges, at the zoo, children, in the kitchen, contemporary, weather and crazy captions. The general rules for Pictorial apply to this category and an appropriate title that suits the subject may be used.

ACC Topic

One selected category from the Annual Club Competition will be identified for each Clinic. The Clinic Director will state which category will be for each Clinic. Rules from the ACC guidelines will apply for these entries.

Entry Submissions

Starting the 2011/2012 season, all entries will be submitted online through the Clinics Home Page at www.occ-clinics.com . The Clinics Home page will list all open Clinics & Competitions and also host the results from completed Clinics. You will have the option to submit, revise entries until the stated deadline for each clinic. All eligible members will be required to have a **Username** and **Password** to access the submissions page for each clinic. The Clinics Director will supply the relevant login information to all members.

Before proceeding with the online submissions, you should know the following:

Category	Refers to the category of the entry: Nature, Pictorial, Special Topic or ACC Nature entries are numbered N1 through N3. Pictorial entries are numbered P1 to P3. Special Topics are numbered S1 through S3. ACC entries are numbered A1 through A3.
Image Title	The title must exactly match the name of the digital image file. Do not use hyphens as part of your image title.
Division	The photographer's division is indicated by either D (Dancey) or M (Miller).
Member ID	This is the 3 digit number assigned to you at time of registration. The number is also stated on your Club Membership Card on bottom right. The primary function of the ID is to assist in sorting the entries and track your point standings from the Clinics and the ACC.

Procedures for the Online Submissions is documented on pages 25 thru 31 of this handbook; on the Documentation Page on the Clinics Home Page and also posted on the Reference Page on our Club Website.

OCC File Naming Convention and File Format

Each digital file must be named using the following five-part naming convention:

Category-Image Title-Maker's ID-Division.File Format

Example: **P1-Autumn Leaves-234-D.jpg**

Category P1, P2, P3, N1, N2, N3, S1, S2, S3 or A1, A2, A3

Image Title The name of the image: Autumn Leaves.

Note: Image Title can have spaces between the words, but do not use hyphens.

Maker's ID As assigned to you by the club (eg. 234)

Division Either D (Dancey) or M (Miller)

File Format JPEG only

Note: The ".jpg" file extension will be inserted automatically when the image is saved in the JPEG format. Do not type in ".jpg" because this causes the words .jpg to occur twice.

A hyphen without any spaces separates the category, image title, maker's ID and division. **Do not use hyphens within the image title**; they serve as field separators when sorting the entries.

All images must be within 1024 x 1024 pixel size. The maximum size of an image, whether in portrait or landscape format, must not be more than 1024 pixels in the longest dimension, whether it's the height or the width. Therefore, it may be necessary to resize an image before it is submitted.

The recommended colour profile for images is sRGB, 8 bit.

How to resize an image in photoshop:

- Top Menu - Image > Image Size
- Check "Constrain Proportions" and also "Resample Image" (Bicubic for smooth gradients)
- Under Pixel Dimensions - key in 1024 for the longest side (height or width)
- The shortest side will automatically resize to a proportionate amount if done correctly
- If the longest side is 1024 pixels and the other dimension is less than 1024, the image has been correctly resized
- Hit OK and do a Save As (see Naming

Image borders

Avoid putting 'decorative frames' around your images as this detracts from the judged image. However, it is acceptable, and recommended, to put a thin white or light coloured keyline, or stroke, around low-key or dark images to mark the outer boundaries of the image during projection.

Submitting Entries

All Entries are to be submitted online through our Clinics Website Page. Other methods of file submissions (eg. email, CD, DVD, memory sticks/cards, etc.) will NOT be accepted.

For those competitions that have Print categories, a corresponding digital reference file will be required – upload these through the submissions page. Digital File name must match the Image title of the print and follow the OCC Naming Convention. Be sure to hand in your prints to the Clinics Director before the deadline.

RULES OF ENTRY TO ANNUAL COMPETITION

Members are encouraged to enter the Annual Competition, which is held each spring. Any member in good standing who has submitted entries to at least one clinic during the program year is eligible to compete.

The Annual Competition is similar to the clinics. Judging is conducted in the same manner except that no comments are provided by the judges. Also, an entrant cannot be awarded both first and second place in any category.

Images judged during the program year for a clinic or any previous club competition, or images that are very similar to those previously entered, are ineligible. Nor can you enter a previous clinic entry as a print in the Annual Competition. There is no time frame limit on photographic images used for entries as long as all images are produced by the entrant.

File format and naming conventions are identical to clinic entries with the exception of the different category codes.

Number of images

A maximum of two images may be entered in each of the 9 categories.

Categories

Here, the Annual Competition differs from the Clinics because of the number of categories. In addition to the Nature and Pictorial categories, there are categories for a number of special topics, colour prints and black and white prints. These categories are described below.

Abstract	This is a creative category. Images must start as a photograph and can be manipulated as desired even though the final result may not appear to be photographic. Use of filters, plug-ins, special effects and montages is perfectly acceptable.
Architecture	This category comprises man-made structures, whether in whole or in part. Examples are buildings, towers, houses, urban landscapes and cityscapes.

Landscape or seascape	Images of landscapes, seascapes or cityscapes.
Pictorial	Pictorial Clinic rules apply.
Portrait	This category is <u>limited to human portraiture</u> only. Images can be of the face, partial body or full body. Images can be in a controlled studio setting or in a natural environment.
Nature General	<p>Clinic rules apply; however, the Annual Competition divides the Nature category into General and Zoology and entries must be submitted accordingly.</p> <p>Nature General applies to landscapes, geology, natural phenomena, flora, etc.</p>
Nature Zoology	Nature Zoology applies to living specimens – mammals, birds, insects reptiles, amphibians, etc.
Black & white prints	You may not enter the same image as a digital entry and a print.
Colour prints	<p>Prints can be mounted on matt boards with a minimum size of 8"x10" to a maximum of 16"x20". It is possible to mount the print so that it goes right to the edge of the matt board.</p> <p>Prints must be firmly mounted on a board that is either cardboard or foam board. Attaching a print to a matt without a backing is not acceptable. Laminated pictures are not acceptable. Generally the thickness should not exceed a combined thickness of a typical foam board, print and matt.</p> <p>Matting is optional. However, matting is frequently done for two reasons: in many cases matting improves the appearance of the print and second it helps protect the print from damage when prints are stacked one above the other. If a print is matted, the matt must be</p>

firmly attached to the mounting board. Double-sided tape is a good way of doing this.

Each mounted Print Entry must be labelled on the back showing the maker's name, ID #, division and the title of the picture. Follow the sequence of the OCC file naming convention. The information may be written on, or attached firmly to, the back of the print. The top of the print should be indicated in cases where this might not be obvious. There must be no identifiers on the front.

Each print entry must also be accompanied by a digital file which is to be uploaded through the Clinics & Competitions page.

Prints with frames, glass, wire hooks or other hanging devices will be disqualified. The back of the print must be one contiguous mount surface and must be clear of any material including velcro, stick-on hangers or any other attachments that could cause damage or stick to another print, if the prints are stacked together.

Note: Print Entries will be displayed during the Club Spring Salon and/or displays at various community events. These will be returned to the member late in the summer or at the start of the next season.

Annual Club Competition Entries

Entries to the ACC follow the same online procedures as the Clinics. A separate link will be set up on the Clinics Website at www.occ-clinics.com through which you will submit all entries.

Category ID codes

The file naming convention is identical to that used in the Clinics except that the Category ID Codes differ from the Clinic category codes. Each digital file must be named using the five-part naming convention:

Category-Image Title-Maker's ID-Division.File Format

Example: **NG1-Autumn Leaves-234-D.jpg**

Category ID codes for the Annual Competition are as follows:

	Category ID Code	File Prefix
Abstract/Contemporary	AB	AB1, AB2
Architecture	AR	AR1, AR2
Nature General	NG	NG1, NG2
Nature Zoology	NZ	NZ1, NZ2
Landscape or Seascape	LS	LS1, LS2
Pictorial	PT	PT1, PT2
Portrait	PO	PO1, PO2
Black and White Print	BW	BW1, BW2
Colour Print	CP	CP1, CP2

All entries within the categories should be named consecutively. Eg. AB1, AB2, AR1, AR2, etc.

GTCCC AND OTHER COMPETITIONS

GTCC

The GTCCC holds an Annual Interclub Competition that is open to participation by all member clubs. OCC members are encouraged to submit entries to this competition. An image submitted to an OCC Clinic or Annual Competition can be entered into the GTCCC competition. Your GTCCC representative will outline rules, regulations, categories and procedures prior to the entry submission date. There is a submission fee per entry, which the OCC will pay for all regular members participating in this competition.

Other competitions

In each club year, the OCC is typically involved in other sanctioned competitions either locally, nationally or internationally. The OCC will notify you of these competitions and will usually cover the entry fees unless stated otherwise.

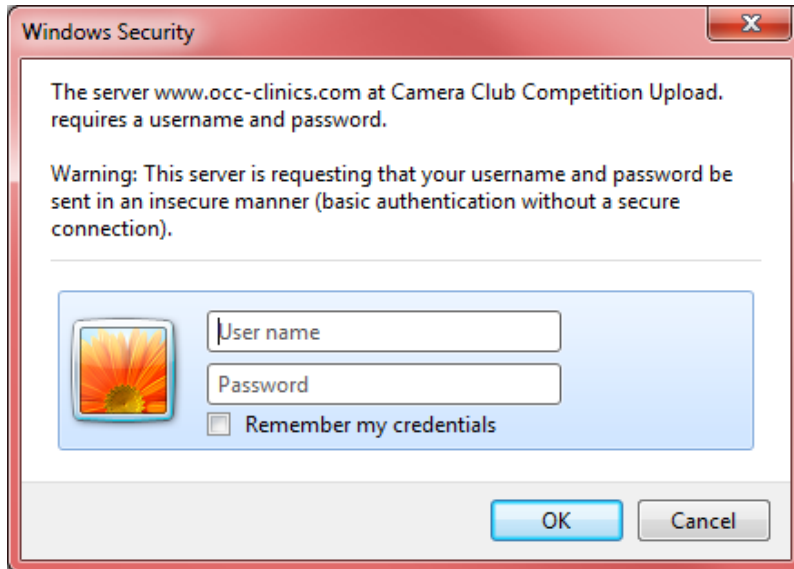
Note: The rules stipulated for OCC Clinics and the Annual Competition may not be the same as those for other competitions. It is your responsibility to know and abide by the rules of the conducting organization. We will make every effort to inform you of these rules.

SUBMITTING ENTRIES ONLINE

Clinics & Competition website: <http://www.occ-clinics.com>

This will be the main home page for all clinics & competitions. This page will also be where you can view the results and images from completed clinics.

You will be presented with the sign on screen. Our suggestion is to NOT click on the "**Remember my Credentials**" checkbox. If you do, it will automatically log you on to the site and tends to not let go until you reload your web browser. This matters if more than one person wants to log into the same computer. If you run into problems, just close down your web browser and relaunch it.



Login with your **User Name** and **Password**.

(See note above regarding **Remember my credentials**)

User Name will be your first name and first letter of your last name, no space, all lowercase

Eg: **randyn** **Default Password** will be : **7777777**

Please change your password and make note of it for future use.

If you cannot login in or forgot your login info, contact the Clinics Director.

After a successful login, you will be presented with the following screen.

Oshawa Camera Club Competitions

OCC Clinic #1

Note: Clinic Deadline is Oct. 12th at Midnight

Upload of Entry Information

Welcome OCC Tester.
Membership number: 000 Level: Miller

[Change my Password](#)

Instructions for using this form

For Digital Entries:

- Digital images entered using this form will be uploaded to the server directly from your computer.
- Image dimensions to be maximum 1024x1024 pixels. Ensure that the Longest side, either the Length or Width is 1024 pixels.
- Save all entries as JPEG files (.jpg extension). Maximum Quality. Colour profile to be sRGB.
- Due to time and space constraints, the maximum size for an image to be uploaded is 3 MB
- Use the OCC naming convention (use hyphen for separation of each element):
Category (N1, N2, N3 for Nature, P1, P2, P3 for Pictorial, S1, S2, S3 for Special and A1, A2, A3 for Annual), Image Title (no special characters), Membership # and Division.
- Examples of correct file names: N1-Candian Lynx-202-M.jpg, P3-The Red Wagon-202-M.jpg, A2-Church Abstract-202-M.jpg

For All Entries:

- You can submit entries right up to the deadline. If you need to, you can delete and resubmit entries until the deadline. After the Clinic is closed, no further changes are permitted.
- After entering the information on the entry form, you **MUST** click on [SUBMIT] to actually start the upload process. Uploads on hi-speed DSL and cable modem systems should take only 10 to 20 seconds per image; dialup might take upwards of 5 minutes. If it takes longer than this you may have a problem with your browser or firewall settings.

Note:

- For competitions that have Print Categories (eg. Annual Club Competition), you will be required to submit a corresponding digital entry. This is only for our reference and for use in club presentations.

[Home](#) [Next](#)

You have the option to change your password by clicking the **change password** button on the right.

Before submitting any images for a clinic or competition, please make yourself familiar with the rules and regulations, category requirements and file naming conventions. These are documented in the Clinic Guidelines page and in detail in the Member's Handbook, available for download in the Reference section of our Club website. Failure to follow required criteria will result in disqualification of your entry. If you are a new member, it is a good idea to have your entries reviewed by a senior Club member prior to submitting.

The **HOME** button will always bring you back to the Clinics & Competition Home page.

Click "**NEXT**" to proceed to the upload page.

UPLOADING YOUR CLINIC ENTRIES ONLINE

Before uploading your entries, ensure that the "File Name" follows the OCC naming convention:

Category-Image Title-User ID-Division.jpg

Separate each field by a Hyphen. Number each entry per category eg. N1, N2, N3, S1, S2, etc...

Eg: **S1-The Blue Lagoon-024-M.jpg**

OCC Clinic #1

OCC Tester

Enter Image Information

Category	Image Title	Image File Name	
▼	<input type="text"/>	<input type="text"/>	Browse...
▼	<input type="text"/>	<input type="text"/>	Browse...
▼	<input type="text"/>	<input type="text"/>	Browse...
▼	<input type="text"/>	<input type="text"/>	Browse...
▼	<input type="text"/>	<input type="text"/>	Browse...

- Use the "Browse" buttons to select all the images you wish to enter, fill out the required information, then click the "Submit" button to upload. Once the upload is complete, a confirmation page will display what has been stored on the server for you.
- **Images that do not meet all of the following criteria will fail to upload:**
 Maximum file size: 3M; Maximum width: 1024 pixels; Maximum height: 1024 pixels;
 Minimum area 204800 square pixels (unless one side is already at its maximum length).
- **Filenames of entries must conform to the OCC naming convention.**
 A hyphen without any spaces separates the category, image title, maker's ID and division.
 Do not use hyphens within the image title; they serve as field separators when sorting the entries.
 No other characters are allowed in the name of your image file or in the name of any folder it is contained in.
- **FOR ALL CLINIC ENTRIES: Use the OCC Category Codes for each entry:**
Categories (N1, N2, N3 for Nature, P1, P2, P3 for Pictorial, S1, S2, S3 for Special, A1, A2, A3 for Annual).
Final File Format Sequence: Category-Image Title (no special characters)-Membership #-Division.jpg
- Examples of correct Clinic Entry file names: N1-Candian Lynx-202-M.jpg, P3-The Red Wagon-202-M.jpg, A2-Church Abstract-202-M.jpg
- **FOR ALL 2012 ACC ENTRIES: Use the OCC ACC Category Codes for each entry:**
Category (AB1, AB2 for Abstract, AR1, AR2 for Architecture, NG1, NG2 for Nature General, NZ1, NZ2 for Natue Zoology, LS1, LS2 for Landscapes, PT1, PT2 for Pictorial, PO1, PO2 for Portrait, BW1, BW2 for Black & White Prints, CP1, CP2 for Colour Prints)
Final File Format Sequence: Category-Image Title (no special characters)-Membership #-Division.jpg
- Examples of correct ACC Entry file names: NZ1-Candian Lynx-202-M.jpg, PT2-The Red Wagon-202-M.jpg, AB1-Church Abstract-202-M.jpg

You now have the option to choose and upload 5 images for this clinic, maximum of 3 in any one category.

Choose **CATEGORY**: Choice of Pictorial, Nature, Special , ACC (This is the additional topic)

Only 5 entries in total, Maximum of 3 Entries per category. Please number your files consecutively per category eg. P1, P2, P3, N1, N2, N3, S1, S2, S3, A1, A2, A3.

Choose **Image Title**: This will be the name of your image

Choose **Image File Name**: Browse to your computer and select your entry file.

After you've finished selecting your entries, you will have the following screen:

OCC Clinic #1
OCC Tester

Enter Image Information

Category	Image Title	Image File Name
Nature ▾	Amazon Macaw	ns Test(N1-AmazonMacaw-234-M.jpg <input style="float: right;" type="button" value="Browse..."/>
Pictorial ▾	Summers Light	ns Test(P1-SummersLight-234-M.jpg <input style="float: right;" type="button" value="Browse..."/>
Pictorial ▾	Blue Demise	itions Test(P2-BlueDemise-234-M.jpg <input style="float: right;" type="button" value="Browse..."/>
Special ▾	Gyor Rooftops	ns Test(S1-Gyor Rooftops-234-M.jpg <input style="float: right;" type="button" value="Browse..."/>
ACC ▾	Parkwood Mansion Infi	ood Mansion Infra-Red #2-234-M.jpg <input style="float: right;" type="button" value="Browse..."/>

- Use the "Browse" buttons to select **all** the images you wish to enter, fill out the required information, then click the "**Submit**" button to upload. Once the upload is complete, a confirmation page will display what has been stored on the server for you.
- **Images that do not meet all of the following criteria will fail to upload:**
Maximum file size: 3M; Maximum width: 1024 pixels; Maximum height: 1024 pixels;
Minimum area 204800 square pixels (unless one side is already at its maximum length).
- **Filenames of entries must conform to the OCC naming convention.**
A hyphen without any spaces separates the category, image title, maker's ID and division.
Do not use hyphens within the image title; they serve as field separators when sorting the entries.
No other characters are allowed in the name of your image file **or** in the name of any folder it is contained in.
- **Use the OCC Category Codes for each entry:**
Categories (N1, N2, N3 for Nature, P1, P2, P3 for Pictorial, S1, S2, S3 for Special, A1, A2, A3 for Annual).
Final File Format Sequence: Category-Image Title (no special characters)-Membership #-Division.jpg
- Examples of correct file names: N1-Candian Lynx-202-M.jpg, P3-The Red Wagon-202-M.jpg, A2-Church Abstract-202-M.jpg

Press **SUBMIT** to begin the upload process

Please Note: any errors will show up at the end of the download process and those file will not have been uploaded

Watch your status bar on the bottom and upload should take 30 seconds per file.

Common error messages will for wrong file resolution (1024x1024), exceeding MB limit (3mb/file), Exceeding quota per category,

If your upload is successful, you will be presented with the following screen:

OCC Clinic #1

OCC Tester

Membership number: 000 Level: Miller

This information is currently stored on the server for you

If any questions arise, please refer to this confirmation number:
OCC Clinic #1-4e56aeb3SM65X2eNa7rf7I7i2

Category	Image Title	File Name	Stored Image
Pictorial	Summers Light	P1-SummersLight-234-M.jpg	
Special	Gyor Rooftops	S1-Gyor Rooftops-234-M.jpg	
ACC	Parkwood Mansion Infra Red	A1-Parkwood Mansion Infra Red-234-M.jpg	
Pictorial	Blue Demise	P2-BlueDemise-234-M.jpg	
Nature	Amazon Macaw	N1-AmazonMacaw-234-M.jpg	

You may make changes to this information at any time up until the competition entries are due.
But any change to information for a print **must** be reflected on the print that you submit.

You may make changes to your entries at any time up until the competition is closed at it's given deadline.

By pressing **CHANGE** button, you will be brought to the submission page where you can delete pictures and resubmit until the competition is closed.

The following screen is where changes can be made to your existing entries.

OCC Clinic #1

OCC Tester

Enter Or Change Image Information

Category	Image Title	Image File Name	Delete
Pictorial	Summers Light	P1-SummersLight-234-M.jpg	<input type="checkbox"/>
Special	Gyor Rooftops	S1-Gyor Rooftops-234-M.jpg	<input type="checkbox"/>
ACC	Parkwood Mansion Infra Red	A1-Parkwood Mansion Infra Red-234-M.jpg	<input type="checkbox"/>
Pictorial	Blue Demise	P2-BlueDemise-234-M.jpg	<input type="checkbox"/>
Nature	Amazon Macaw	N1-AmazonMacaw-234-M.jpg	<input type="checkbox"/>

- Use the "Browse" buttons to select **all** the images you wish to enter, fill out the required information, then click the "**Submit**" button to upload. Once the upload is complete, a confirmation page will display what has been stored on the server for you.
- **Images that do not meet all of the following criteria will fail to upload:**
Maximum file size: 3M; Maximum width: 1024 pixels; Maximum height: 1024 pixels;
Minimum area 204800 square pixels (unless one side is already at its maximum length).
- **Filenames of entries must conform to the OCC naming convention.**
A hyphen without any spaces separates the category, image title, maker's ID and division.
Do not use hyphens within the image title; they serve as field separators when sorting the entries.
No other characters are allowed in the name of your image file or in the name of any folder it is contained in.
- **FOR ALL CLINIC ENTRIES: Use the OCC Category Codes for each entry:**
Categories (N1, N2, N3 for Nature, P1, P2, P3 for Pictorial, S1, S2, S3 for Special, A1, A2, A3 for Annual).
Final File Format Sequence: Category-Image Title (no special characters)-Membership #-Division.jpg
- Examples of correct Clinic Entry file names: N1-Candian Lynx-202-M.jpg, P3-The Red Wagon-202-M.jpg, A2-Church Abstract-202-M.jpg
- **FOR ALL 2012 ACC ENTRIES: Use the OCC ACC Category Codes for each entry:**
Category (AB1, AB2 for Abstract, AR1, AR2 for Architecture, NG1, NG2 for Nature General, NZ1, NZ2 for Nature Zoology, LS1, LS2 for Landscapes, PT1, PT2 for Pictorial, PO1, PO2 for Portrait, BW1, BW2 for Black & White Prints, CP1, CP2 for Colour Prints)
Final File Format Sequence: Category-Image Title (no special characters)-Membership #-Division.jpg
- Examples of correct ACC Entry file names: NZ1-Candian Lynx-202-M.jpg, PT2-The Red Wagon-202-M.jpg, AB1-Church Abstract-202-M.jpg
- It's your responsibility to ensure your entries meet the OCC requirements for each category and are named correctly. Entries that do not conform are subject to disqualification.

If you wish to make changes to any of your entries, check the **Delete** box and click on **SUBMIT**. This will remove that entry and you can upload a new or revised file in its place.

Note: Once the Clinic is closed at its set deadline, no further changes can be made to your entries.

Annual Club Competition Submissions (ACC)

Submissions to the ACC will follow the online entry procedures. As with the Clinics, a separate upload page will be set up. The procedures to upload will be identical with the exception of the categories unique to the ACC. You are allowed a maximum of 2 entries per category.

There will be 9 Categories with corresponding Category codes:

- Abstract (AB) = Entry Prefix : AB1, AB2
- Architecture (AR) = Entry Prefix : AR1, AR2
- Nature General (NG) = Entry Prefix : NG1, NG2
- Nature Zoology (NZ) = Entry Prefix : NZ1, NZ2
- Landscapes (LS) = Entry Prefix : LS1, LS2
- Pictorial (PT) = Entry Prefix : PT1, PT2
- Portraits (PO) = Entry Prefix : PO1, PO2
- B&W Prints (BW) = Entry Prefix : BW1, BW2
- Colour Prints (CP) = Entry Prefix : CP1, CP2

The Category prefix are to be used when naming your files and follow the OCC File Naming Convention: **Category-Image Title-Maker ID-Division.jpg**

Eq. NZ1-Canadian Bobcat-234-M.jpg , NZ2-African Lion-234-M.jpg, PO1-Little John-234-M.jpg

You will also have to indicate **Digital [D]** in the file upload dialogue box for all digital entries.

Note: For Print entries, you are required to submit a digital reference file. Indicate **Print [P]** in the file upload dialogue box. Hand in the actual prints to the Clinics Director.

Submissions to Other Competitions

If the club is involved in other competitions, they will also be set up and accessed through the main **Clinics Home** page. You will be notified of any special instructions for these alternate competitions.

APPENDICES

Appendix 1: History

Appendix 2: By-Laws

Appendix 3: 2010-2011 Executive

Appendix 1: History

The Oshawa Camera Club (OCC) began as the General Motors Camera Club in 1938, holding its meeting that year in one of the small rooms at the GM auditorium. Shortly after inception, a number of people, who were not employees of General Motors, expressed a wish to join. The name was then changed to the Oshawa Camera Club.

For the first few years, the OCC was like a ship without a harbour. Meetings were held for various periods at Mitchell's Drug Store on Simcoe Street North, St. George's Parish Hall, Hornby's Photo Studio and at the homes of some of the members. By 1940, the Club was ready to show its work to the community. The first 'Exhibitions of Photography' were held in 1940 and 1941, in the Genosha Hotel, then in the former Centre Street United Church (now the Civic Centre) and, in 1943 and for some years thereafter, at the YWCA.

In approximately 1945, the OCC found more permanent quarters at the YWCA. How a club, the membership of which was largely male, came to be associated with the Young Women's Christian Association is somewhat of a mystery, but many happy years were spent at the 'Y'.

After many years at the YWCA, the OCC rather reluctantly had to relocate. The next quarters, the Oshawa Recreational Centre on Gibb Street, were quite good until November 1965 when a fire gutted the building. Fortunately very little Club equipment was lost. However, the OCC was once again without a home, which meant meetings were held in various schools, community clubhouses and the Oshawa Civic Auditorium. The Club finally found more permanent accommodation at the Arts Resource Centre. For a period of time in the late 1980s, the OCC once again had to meet in a variety of locations until we came to reside at the Northview Library. 2011 finds us at our current location at the Woodview Club in Oshawa.

In the late 1940s, the Club's members gradually began to move from monotone to colour photography. We held our first 'Annual Exhibition of Colour Slides' at the McLaughlin Library shortly after its opening in the mid-1950s. The Annual Exhibition has evolved into a three-night Spring Salon, which attracts approximately 125 people each evening.

The OCC has grown tremendously over the years, as has the photographic excellence of its members. The following is a list of award winners for the past ten years. Please see the website for a complete list of past winners.

Pictorial and Nature Award Winners – Dancey

Award	Dancey	Jury & Lovell	Laird	Stroud		
Category	Pictorial	Pictorial Runner-up	Nature General	Nature General Runner-up	Nature Zoology Runner-up	
2011	Graeme George	Godofredo Baylon	Ann Hilborn	Jane Walker	Norm Ullock	Ann Hilborn
2010	Marlene Wilson	Randy Nickerson	Darryl Kennedy	Leif Petersen	Leif Petersen	Chuck Newton
2009	Malcolm Park	Pierre Falzon	Pierre Falzon	Roger Langley		
2008	Des McKee	David Wysotski	Monica Taylor	Monica Taylor		
2007	Don Wotton	Kim Lowes	Kim Lowes	Monica Taylor		
2006	Jeff Watts	Don Wotton	Kim Lowes	Jim Quirk		
2005	Kim Lowes	Don Wotton	Don Wotton	Kim Lowes		
2004	M. McAllister	Peter Clute	Peter Clute	M. McAllister		
2003	M. McAllister		M. McAllister			
2002	Bob Brace	John Burke	Rayfield Pye	Bob Brace		
2001	N. Riekenbrauck	John Burke	N. Riekenbrauck	Bob Brace		

Pictorial and Nature Award Winners – Miller

Award	McKinstry	Kam	Davies	Tozer	Sewell	OCC
Category	Pictorial	Pictorial Runner-up	Nature General	Nature General Runner-up	Nature Zoology	Nature Zoology Runner-up
2011	Maureen McVarish	Bharat Mistry	Pierre Falzon	Larry Parsons	Peter Clute	Larry Parsons
2010	Valerie Slagter	Pierre Falzon	Pierre Falzon	Gord MacLean	David Wysotski	Larry Parsons
2009	Valerie Slagter	Bob Bell	Gerry Ernest	Gord MacLean	Monica Taylor	Peter Clute
2008	Valerie Slagter	Gord MacLean	Bob Bell	Jan Magrath	Gerry Ernest	Peter Clute
2007	Peter Clute	Fred Sewell	Larry Parsons	Geo. Morrison	Geo. Morrison	Geo. Morrison
2006	Peter Clute	Geo. Morrison	Gerry Ernest	Geo. Morrison	Larry Parsons	Larry Parsons
2005	Peter Clute	Jan Magrath	Jan Magrath	M. McAllister	Geo. Morrison	Larry Parsons
2004	Larry Parsons	Jan Magrath	Gerry Ernest	Fred Miller	Geo. Morrison	N. Riekenbrauck
2003	N. Riekenbrauck	T. Challenger	Gerry Ernest	Fred Sewell	Larry Parsons	Larry Parsons
2002	Julius Ziinsky	Geo. Morrison	N. Riekenbrauck	Gord MacLean	Geo. Morrison	Geo. Morrison
2001	Gerry Ernest	Jan Magrath	T. Challenger	Peter Tomblin	Geo. Morrison	Geo. Morrison

Special Topics

Award	Miller	Pratt	Pringle	Worfolk
Category	Landscapes	Portraiture	Architecture	Abstract/Contemporary
2011	Jan Magrath	Pierre Falzon	Brian Greenway	Bharat Mistry
2010	Leif Petersen	David Wysotski	Paula Kennedy	Bharat Mistry
2009	Jan Magrath	Bob Bell	Pierre Falzon	Peter Clute
2008	Bob Bell	Jan Magrath	Des McKee	Valerie Slagter
2007	Kim Lowes	Gerry Ernest	Don Wotton	Valerie Slagter
2006	Jan Magrath	L. Von Pallese	Jeff Watts	Vern Mossey
2005	Vern Mossey	L. Von Pallese	Fred Sewell	Gerry Ernest
2004	N. Riekenbrauck	Fred Miller	Gerry Ernest	Fred Sewell
2003	N. Riekenbrauck	Vern Mossey	N. Riekenbrauck	Terry Challenger
2002	Terry Challenger	Ray Bryson	N. Riekenbrauck	Fred Miller
2001	Fred Miller	Peter Tomblin	Larry Kirtley	N. Riekenbrauck

Print Categories

Award	Black and White Runner-Up			
Category	Black and White	Black and White Runner-Up	Colour	Colour Runner-Up
2011	Peter Clute	Monica Taylor	Monica Taylor	Nick Janushevski
2010	Peter Clute	Leif Petersen	Randy Nickersen	Leif Petersen
2009	Pierre Falzon	Peter Clute	Gord MacLean	Peter Clute
2008	Gerry Ernest	Peter Clute	Peter Clute	Fred Sewell
2007	Peter Clute	Gerry Ernest	Gerry Ernest	Peter Clute
2006	M. McAllister		Vern Mossey	
2005	M. McAllister		Gerry Ernest	
2004	M. McAllister		Vern Mossey	
2003	Vern Mossey		Peter Tomblin	
2002	Jan Magrath		Gerry Ernest	
2001	Vern Mossey		Fred Sewell	

Photographer of the Year (POTY)

Year	Photographer of the Year	Runner-Up (Zavitski Award)
2011	Monica Taylor	Pierre Falzon
2010	Pierre Falzon	Monica Taylor
2009	Larry Parsons	David Wysotski
2008	Bharat Mistry	David Wysotski
2007	Don Wotton	Peter Clute
2006	Peter Clute	John Stephenson
2005	Gerry Ernest	Peter Clute
2004	Peter Clute	Larry Parsons
2003	Fred Miller	Larry Parsons
2002	Rayfield Pye	Larry Parsons
2001	Norm Rickenbrauck	Larry Parsons

Best in Show

Recipient	
2011	Peter Clute
2010	Darryl Kennedy

President's Award (Optional)

Recipient	
2010	Don Wotton
2009	Gerry Ernest

Rising Star Award (Optional)

Recipient	
2010	Andrew Barnieske

Appendix 2: BY-LAWS

- Name** The organization shall be known as the Oshawa Camera Club ('the Club')
- Objective** The Club shall promote the art of photography on behalf of its members.
- Members** Membership is available to any person who supports the objective of the Club. Members 'in good standing' are those who have paid their dues for the year and have a valid membership card.

Officers

There will be a President, Vice President, Secretary, Treasurer and Immediate Past President each of whom, except the Immediate Past President and the President, will be elected by the members. The Vice President automatically becomes President. The maximum term of office for each of the elected positions will be two years with a fifty percent annual retirement target. The Secretary and Treasurer can stand for re-election in their positions.

Directors

There will be such Directors as required to fulfill the ongoing business and mandate of the Club. The maximum term of office for each of the positions will be two years with a fifty percent annual retirement target. Retiring Directors can be considered for nomination and re-election. If a Director's position becomes vacant before an election, the Executive Committee will appoint a replacement to serve out the remaining term.

The Executive Committee can, based on need, add additional Director positions or, alternatively, reduce the number of Director positions.

The responsibilities of the respective Directors will be set out at the time of their election and posted to the Club's web site.

Executive Committee

The Executive Committee will comprise the Officers and Directors, as elected annually by Club members. Members of the Executive Committee may enter into reasonable commitments on behalf of the Club, in the normal execution of their responsibilities. The President will ensure that members are kept informed about ongoing activities and commitments.

The responsibilities of the respective Executive Committee members are as follows:

President

- Responsible to the membership for the overall running of the Club.
- Responsible for developing and implementing the Club's business plan and formulating strategic goals.
- Responsible for ensuring that the Executive Committee members are aware of, and fulfill, their responsibilities and conduct Club business effectively and efficiently.
- Presides over meetings, proposes policies and practices and performs other duties, as the need arises and/or as defined in the By-laws.
- Ensures that an agenda is planned for Executive Committee meetings.
- Chairs Executive Committee meetings according to accepted rules of order for the purpose of encouraging all members to participate in discussion, arriving at decisions in an orderly, timely and democratic manner.
- Reviews the accomplishments of the Club and explains discrepancies from the current business plan at the Annual General Meeting (AGM). At this time, the President also presents the business plan for the next year.

Vice President

- Chairs Club and Executive Committee meetings in the absence of the President.
- Undertakes tasks delegated by the President.
- Assists in the recruitment and orientation of new members.
- Trains to be the next President.
- Attends Executive Committee meetings and keeps the group informed.

Secretary

- Ensures accurate and sufficient documentation exists to meet Club requirements and to enable authorized members to determine when, how and by whom the Executive Committee's business was conducted.

- In order to fulfill these responsibilities and subject to the Club's By-laws, the Secretary records minutes of meetings, ensures their accuracy and availability, proposes policies and practices, fulfills any other requirements of a Director and performs other duties as required by the President.
- The Secretary is accountable to the Executive Committee.
- Ensures accurate minutes of meetings are taken and approved. The minutes will include at a minimum:
 - Date, time, location of meeting
 - List of those present and absent
 - List of items discussed
 - List of reports presented
 - Text of motions presented and description of their disposition
- Ensures that a copy of the minutes is maintained in the corporate records.
- Ensures that proper notification is given for Executive Committee and regular meetings. To this end, the Secretary maintains an email list of all members and ensures that appropriate correspondence is distributed to them in a timely manner. The Secretary manages the general correspondence of the Executive Committee, except for such correspondence assigned to others.
- With the President, the Secretary develops the agenda for the Executive Committee meetings, and ensures that all materials, attachments and information items are sent out to the Executive Committee well in advance of meetings.
- The Secretary also provides items for the agenda as appropriate. In the absence of the President and Vice-President, the Secretary calls the Executive Committee meeting to order, presiding until a temporary chairperson is elected. The Secretary records meeting minutes as described above. The Secretary also performs these duties for the AGM.
- Attends Executive Committee meetings and keeps the group informed.

Treasurer

- Ensures the financial viability of the Club's operations
- Has authority for receipt, disbursement, banking and the protection and custody of funds.
- Ensure that proper financial records, accounting procedures and controls are in place and maintained
- Maintains a current record of the Club's assets
- Ensures that club activities are adequately insured
- Keeps the Board informed about its financial duties and responsibilities and prepares financial reports for the Board as requested
- Makes a formal presentation of the Club's financial position at the Annual General Meeting
- Manages and presents the Club's annual budget, account information and financial statements to the Board for approval
- Ensures that the accounts are audited annually by an appropriate club member and any recommendations implemented as approved by the Board.

Past President

- The Past President provides comments, advice and assistance to the Executive Committee and performs other duties as requested by the current President.
- Attends Executive Committee meetings and keeps the group informed.

Competitions Director

- Coordinates the submission and judging for all the Clinics and the Annual Competition.
- Implements and communicates all rules, regulations and guidelines regarding the various categories to the members, as defined and executed per consensus gained at the AGM.
- Keeps current with rules and regulations as exercised by other photographic organizations, such as the GTCCC and CAPA.
- Controls and implements all online clinics, competitions and judgings
- Schedules the OCC Clinics plus one Annual Competition for a given season.

- Coordinates extra and alternate competitions that the club may participate in.
- Acquires and schedules a minimum of three qualified and accredited judges per Clinic and Annual Competition.
- Coordinates a venue and convenient time for the judging sessions, with the required judges, various Executive Committee members, the Equipment Manager and one new Club member, to assist in the judging.
- Acquires and maintains the judging equipment and ensures proper setup for the judging session. The equipment includes: projector screen, projector, print viewers and scoring machines.
- Provides hospitality services for the judging session, expensed as per budget.
- Logs in all Clinic and Annual Competition entries and sorts them into their respective categories.
- Reviews all entries and is authorized to reject any entry that does not conform to the stated Club standards or does not meet the requirements of the given category. The Director has the option to consult one other Executive Committee member to review any disqualified entries.
- Organizes final digital files/prints and presents these to the judges for evaluation.
- Organizes the Clinic and Annual Competition entry forms and supplies these to the score keepers for manual dictation and comment recording.
- Informs the judges of OCC rules, regulations, guidelines and base scores prior to the judging process.
- Electronically logs in scores for all entries for OCC records. All scores, points and honourable mentions are recorded and tabulated for the year-end POTY and Rising Star results.
- Hosts the Clinic and Annual Competition results presentation to the members, as scheduled per the Club program.
- At the start of the Club season, presents the current Clinic and Annual Competition guidelines and rules to the members, as scheduled in the programme. A demo clinic may also be scheduled and presented to the members.
- Assigns OCC IDs to all new members.

- Updates the rules and guidelines for OCC competitions in the members' handbook, as required.
- Updates Clinic and Annual Competition synopsis and makes it available to the members.
- Coordinates the presentation of the certificates for the winning entries.
- Forwards the winning images to the Community Liaison Officer for publication in the community newsletter, as well as to the Website Coordinator for posting to the Club site.
- Forwards winning and high scoring images to the Salon Director so these may be included in the photo essays for the Spring Salon.
- Coordinates the return of all entry forms, prints and digital media back to the members.
- Attends Executive Committee meetings and keeps the group informed.

Community Liaison

- Coordinates and performs duties of marketing and communicating the role of the Club to the community, businesses and NGO's.
- Coordinates requests from community agencies wishing to engage the Club in various photographic events.
- Maintains contact with local photographic businesses to ensure that members get the best deals on photographic equipment and services.
- Develops and maintains sponsorships for Club activities.
- Attends Executive Committee meetings and keeps the group informed.

GTCCC Representative

The Greater Toronto Council of Camera Clubs is an association of photographic clubs in the GTA. The GTCCC acts as a forum for member clubs and promotes and facilitates various events of common interest. A major event in the GTCCC calendar is the organization of the Annual Interclub Competition, in which member clubs compete against each other for a number of prizes and trophies, in various categories.

- The GTCCC representative (voting delegate) will attend Council meetings held in Toronto.

- Acts as the link between the GTCCC and the OCC.
- Keeps the OCC's Executive Committee informed about upcoming GTCCC agenda items and solicits the OCC's position on the various items.
- Reports back to the Executive Committee on GTCCC decisions.
- Speaks and votes on behalf of the OCC.
- Coordinates the OCC entries into the Annual InterClub Competition and presents the results back to the OCC members.
- Attends Executive Committee meetings and keeps the group informed.

Exhibit Director

- Coordinates the locations and schedule for the Exhibition of Prints
- Coordinates and organizes the booth/display at various local community events
- Prepares and revises instructions for the submission of all display items.
- Collects, selects and returns 4"x 6" prints to participating members.
- Collects matted prints from selected members and frames them.
- Prepares name tags for framed prints and revises the Exhibition pamphlet.
- Puts up and takes down prints at the beginning and end of each month.
- Returns the prints to members at the end of the season.
- Stores and repairs frames as required.
- Stores and transports display panels.
- Prepares name tags for prints being shown at the Spring Salon and installs the exhibit.
- Club members are recruited to assist with the above.
- Attends Executive Committee meetings and keeps the group informed.

Program and Education

- Identifies potential speakers/experts on various photography subjects from within the membership. Compiles a speaker list and updates/revises it as needed.
- Coordinates and implements pre-meeting tutorials on various photography related topics, for the annual program.
- Designs and implements periodic surveys to ensure that planned topics relate to the members' interest and level of expertise.

- Establishes a skills inventory to identify skills and expertise within the membership.
- Prepares periodic newsletter articles to keep members informed about upcoming topics of interest.
- Gathers photography related resource materials and distributes to members at meetings and/or via email.
- Collaborates with other members of the Executive Committee on activities that are related to education.
- Attends Executive Committee meetings and keeps the group informed about planned activities.

Club Outings

- Prior to the start of the Club season, researches possible outings for the upcoming year, taking into account the members' interests.
- Contacts all of the possible outing locations to ensure that they will approve a camera club coming to photograph their facility.
- Determines the location details, for example, hours of operation, cost, photographic permit requirements, group discounts, maximum number of persons allowed, directions to the location and any other pertinent information.
- Presents the list of outings to the Executive Committee for their preliminary approval and then presents them to the members. This is done via the Clubs' website and the monthly newsletter. Confirmation of one or two outings to start the year and the dates for these outings will help get things going in the right direction.
- Solicits input from the members about any other outing locations they wish to try during the upcoming year.
- Co-ordinates car-pooling, if required for long distance trips. Confirms meeting locations and times, etc. with all participating members.
- Gives monthly outing updates through the Club's website and the monthly newsletter
- Attends Executive Committee meetings and keeps the group informed.

Special Projects

- Currently there is only one special project — the team photo essays.
- Develops and gains Executive Committee approval for the rules and format of the team photo essays.
- Recruits team leaders/facilitators from the membership.
- Canvases the members to see who wants to be on a team.
- Allocates members to the six teams.
- Initially meets with the team leaders to determine the topics and then meets with them periodically to review each team's progress.
- Hosts the team presentations when scheduled.
- Attends Executive Committee meetings and keeps the group informed.

Web Coordinator

- Leads the planning, development and operation of the Club's web services.
- Maintains the registry of the domain name www.oshawacameraclub.ca.
- Reviews web hosting services and ensures that the Club gets value for money.
- Updates the web site as required.
- Attends Executive Committee meetings and keeps the group informed.

Membership Director

- Establishes and maintains a Master Club Registry of all current club members. Note that it is an asset to have some working knowledge of MS Word and Excel to help in the charting of this registry.
- Maintains a Wait List Registry of all prospective photographers who desire to become members, when vacancies arise. Confirms their position on the Wait List and communicates with them periodically via email.
- Generates an annual Club Registration Form (May) and sets a time limit (Aug.1st) for regular members to re-register for the new program year.
- Receives all registration forms, with payments, and cross-references the Master Registry for information accuracy, while determining those who have not re-registered. Ascertain how many vacancies become available to enable Wait List registrants to join (limited to the Club's maximum enrolment).

- Issues, via email, Registration Forms to limited number of Wait List registrants and sets time limit for processing (late Aug.).
- Forwards: 1) all membership payments (cheques) to the Treasurer for deposit and 2) all Registration Forms to the Special Projects Director.
- Arranges printing of all new Club ID and Memberships Cards and has them ready for pick up at the first meeting in September.
- During the course of the year, welcomes and introduces visitors who attend a Club meeting.
- Attends Executive Committee meetings and updates the members on enrolment stats and any concerns/issues, during the course of the year.

Salon Director

- Ensures the success of the Spring Salon.
- Produces the audio/visual program using members' images from Clinics and the Annual Competition.
- Selects member and team photo essays for inclusion in the Salon.
- May delegate, but oversees, other Salon related functions.
- Prints and manages sales of tickets.
- Manages the contents and printing of the Salon program.
- Manages selection and hanging of members' prints.
- Prepares projection and sound equipment.
- Makes auditorium reservation and seating arrangements.
- Manages admissions and reception.
- Attends Executive Committee meetings and keeps the group informed.
- Prepares the Photo Essays and Image presentations for Members' Night.

Social Director

- Encourages member interaction in order to facilitate a smooth integration into the Club's activities. Helps members feel comfortable in sharing their photographic ideas and experiences outside of the regular meetings.
- Organizes and implements various social activities for the members.
- Manages Members' Night and Annual Banquet venues and entertainment.

- Obtains locations, quotes and costs for Members' Night, the Annual Banquet and other social events.
- Organizes the refreshments for various Club meetings and events.
- Organizes games and activities at Club events.
- Organizes unscheduled member get-togethers to encourage social interaction and skills exchange.
- Attends Executive Committee meetings and keeps the group informed.
- Obtains Individual Photo Essays, Images and Prints from members for Members' Nights and forward Photo Essays and Images to Salon Director for organization.

Equipment Operator (not an Executive position)

- Sets up the projector, computer and sound equipment for all meetings that require it.
- Assists guest speakers who require the use of our projector.
- Runs projector for judging of Clinic entries.
- Runs projector for judging of images for the Annual Competition - one or two days in the Spring.
- Sets up the equipment for Members' Night (at downtown library) and runs the photo essays.
- Sets up the equipment for the Spring Salon.
- Attends GTCCC Annual Interclub Competition judging sessions, in Toronto, to operate equipment for the OCC, if we are assisting with judging in any of the categories.
- Attends Executive Committee meetings and keeps the group informed.

Annual General Meeting (AGM) & Annual Election

Nominating Committee

The Committee will comprise the President, Vice President and Immediate Past President. In the event that any of these Officers are not available to fulfill this role during the nominating process, an Officer or Director will be appointed by the Executive Committee. The Nominating Committee ensures that all names to be included on the ballot form are eligible (members in good standing) and that all nominees have agreed to be considered for the positions.

Nominations

The retiring positions on the Executive Committee for the coming year are communicated to members. Three months prior to the AGM, members in good standing will be asked to formally nominate individuals who have the skills and abilities for each of the upcoming vacant positions. Members can also nominate themselves for any of the positions that suit their experience and aptitude.

The names of all eligible nominees are collected by an Election Committee member and forwarded to the Nominating Committee. All nominations must be received by the Election Committee two months prior to the AGM.

The final slate of candidates for each position will be communicated to the membership one month prior to the AGM.

Annual Election

An Executive Committee, formed by the Vice-President, the Secretary and member volunteers, will organize and manage the annual election process.

At the AGM, all members in good standing are entitled to one vote to elect the candidates of their choice into vacant positions on the Executive Committee. The Membership Director will ensure that only members in good standing are present at this meeting. The President will announce the results of the election at the conclusion of the meeting and introduce the slate of Officers and Directors for the following year.

Meetings

The Executive Committee will schedule regular Club meetings and the President may call special meetings as required. An affirmative vote on a motion, at Club and Executive Committee meetings, requires a majority of votes cast.

Guests are welcome at regular club meetings and may attend two meetings, without charge, before deciding to become members.

The AGM will be held within 30 days of the end of the Club's program year unless an extension is approved by the members. Only members in good standing can attend. At that time, the annual election process will take place and reports will be received from the current Executive

Committee. Roberts Rules of Order shall apply at all Club meetings. The members can also propose and vote on motions from the floor.

Quorum

A quorum for all Club and Executive Committee meetings is 50% +1.

Conflict of Interest

Any member who has a conflict of interest in a matter under consideration by the Club must declare that conflict fully and refrain from discussion and voting in respect of the matter.

Membership Fees

Membership fees are payable annually in amounts recommended by the Executive Committee and approved by the Club members.

Finances

The signing officers for all cheques and documents up to \$300, made or accepted on behalf of the Club, shall (be) includes the President, Vice President or Treasurer. Cheques and documents in excess of \$300 shall require two signatures by two of the following: President, Vice President or Treasurer.

Financial commitments in excess of \$1000 shall require membership approval (60% +1) and be recorded in the minutes of the next Executive Committee meeting.

In the event of dissolution, the members will direct the sale of assets and disposition of residual funds prior to dissolution.

The acceptance of any gifts of consequence must be agreed to by a properly constituted vote of the members.

Speaker/Presenter Fees & Honorariums

Club Speakers and Presenters who are invited to the Club to present lectures may be given a monetary gift to cover travel expenses and to show our appreciation for donating their time to speak to our membership. This expense will be defined as an Honorarium and the actual amount will vary from speaker to speaker depending on how far they are travelling from and the length of their presentation. The Education Director will determine the honorarium amount and obtain the cheques from the Club Treasurer. There isn't a cost to our members as the club will cover this expense.

However, for Workshops where attending Club members pay a pre-negotiated fee to the Speaker or Presenter to cover the cost of that activity will be collected by the Education Director, who shall amalgamate the monies and forward it to the presenter. The Presenter is required to give an invoice to the Education Director covering the total cost of the workshop before being paid, to ensure that proper financial records are kept. For regular presenters, all that will be required is an email from the Education Director specifying what the cost will be. The Treasurer will attach the cheque stub to this and if requested by the auditor during an audit, sample cancelled cheques will be acquired from the bank.

Suspension of Membership

Any member whose conduct, in the opinion of the Club, is contrary to, or inconsistent with, the welfare, interest and reputation of the Club will have his/her membership suspended by a majority vote of a properly constituted Club meeting. Notice of motion must be sent to all members at least 15 days prior to the meeting, at which time the vote will be taken. Suspended members may not participate in Club activities.

Suspended members may be reinstated by a majority vote of the Club no sooner than 60 days after the date of suspension.

Removal from Membership

Any member whose conduct, in the opinion of the Club, is contrary to, or inconsistent with, the welfare, interest and reputation of the Club will be removed from membership by a vote of 60% +1, at a properly constituted Club meeting. Notice of motion must be sent to all members at

least 15 days prior to the meeting, at which time the vote will be taken. Only members under suspension may be removed from membership.

Amendment

A proposed By-law amendment must first be presented at a properly constituted meeting of the members. Then the proposed By-law amendment must be subject to an affirmative vote of at least 60% +1 of the members present at the next regular meeting or a special meeting called for that purpose.

Liability Waiver

Insurance Coverage for the club is limited. Please be advised that participation in The Oshawa Camera Club and all club activity is strictly voluntary and, as a participant, you agree to assume all risk of personal injury or damage to personal property while taking part in these activities or any activities organized by persons acting on behalf of the Oshawa Camera Club. Legally this statement implies that as a participant, you, your heirs, next of kin, executors, administrators and successors, waive any and all claims you may have now and in the future against the Oshawa Camera Club and release from all liability its executive, directors, volunteers, agents and representatives (collectively its "staff"), for any personal injury, including death, property damages, all expenses, including medical expenses, or loss sustained as a result of your participation in club activities, due to any cause whatsoever, including, without limitation, negligence, or duties of the "staff". By signing your membership registration form, you acknowledge and accept personal responsibility for liability as noted in this waiver.

Appendix 3: 2011/2012 Executive Committee Contacts

Should you have any concerns, comments or suggestions, please feel free to contact any of the members on the Committee.

Position	Name	E-Mail	Phone
President	Bharat Mistry	q-vision@rogers.com	905-430-3169 (Day) 905-430-7949 (Eve)
Vice President	Leif Petersen	lhpviking@hotmail.com	905-728-4440
Past President	Don Wotton	dwotton@rogers.com	905-728-6769
Secretary	Des McKee	domckee@gmail.com	905-668-0735
Treasurer	Pierre Falzon	pfalzon@rogers.com	905-839-9390
Membership Director	Nick Janushewski	nickjanushewski@rogers.com	905-668-0424
Co-Membership Director	Sharon Janushewski	sharon.janushewski@rogers.com	905-668-0424
Community Liaison Director	Chuck Newton	lnewtc568@rogers.com	905-576-1937
Competitions Director	Randy Nickerson	voicegury@rogers.com	416-276-0650
Program & Education Director	Arlene Shiner	abshiner@rogers.com	905-725-4657
GTCCC Representative	Robert Bailey	acebayly8@yahoo.com	905-428-0940
Special Projects Director	Maureen McVarish	mmcvarish@aei.ca	905-432-5469
Club Outings Director	Godofredo Baylon	g.baylon@rogers.com	905-427-6874
Exhibit Promotions Director	Ray Drouin	drouinraypat@yahoo.ca	905-576-5843
Social Director	Elizabeth Borysewicz	ela1@rogers.com	905-428-9799
Spring Salon Coordinator	Leif Petersen	lhpviking@hotmail.com	905-728-4440
Website Coordinator	Bob Bell	bob@rgbell.ca	905-571-6748